

NAN Expansion Project

September 22, 2008

PAC Meeting Minutes

Present: Donna, Greg, Cheryl

Audio: Christine Sham, Linnea Humphrey, Jay Lambert, Shannon McDonald, Ernie Dal Grande, Rick Leikkari, Loretta Sheshequin, Brain Walmark, Penny Carpenter, Sabrina Hasham

Video: Valerie Gideon, Lisa Sarsfield, Stewart Stein, Chief Arthur Moore, Bruce Sutton, John Rowlandson

Regrets: Addie Pryce, Lucia DiPasquale, Laura Boston, Tina Kakepetum-Schultz, Franz Seibel, Robert Thomas

Attachments: Agenda, Terms of Reference – Draft, Project Charter, Telemedicine Site Readiness Assessment, Process for gathering data for NEP.

Welcome and Introductions: Donna Williams

1. **Overview of NAN Proposal – Sabrina Hasham**

Project Objectives:

- 26 NAN communities served by KOTM
- 24 of them are not, but they need it
- Resolution passed – NAN Chiefs
- Reference page 4: Executive Summary
- High level PIA – leveraging PIA
- Establish a report with NAN Chiefs, Engage the 24 NAN First Nations that are not using KOTM
- Develop a Phase 2 Implementation: Possible funders, then move into actual implementation

- P.I.A – Donna Williams

- required: PIA, this will determine what impacts the expansion would have.
- Brendan Seaton was here at KOTM
- Conceptual PIA: look at our own operations make sure we are meeting legal and ethical standards
- Initial feedback from Brendan: very satisfied
- KOTM recently hired a privacy officer – Greg Ward
- Site visit to Sandy Lake: any issues regarding privacy there, we are able to work on
- CTC access to patient files was identified as an issue, process to resolve initiated with Sioux Lookout Zone
- No policies in place for CTC's to access charts, nurses felt they are not permitted? To access charts (nothing is in place – working on that)

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October 18th, 2008 – Draft Report and Recommendations (final report)

-Technological Infrastructure – Penny Carpenter

- K-Net: 60 First Nations (connection)
- asses technical requirements
- 4 communities might not be able to participate
- 13/20 communities are connected
- Interconnection with _____ in Toronto

- Community Engagement/Site Readiness – Brian Walmark

- Introduction of KORI
- Process: Tina & KORI
- Tina: Letter and communication Package
Why collecting the info?
- KORI will follow up and gather the information in a systematic way – put in a way that will speak to community needs

- Governance – Robert Thomas (Donna)

- Discussing how to assure feedback
- Currently drafting, working with NAN Chiefs (Loretta)
- Executive Committee: ensure major decisions supported
- more next meeting

- Project Charter – Sabrina Hasham

2. Overview of PAC Terms of Reference (TOR)

- Draft: Review objectives
- Suggested monthly meeting
- meeting: November-end (near completion meeting)

October-end

December-end (wrap up meeting)

- Project Expansion Team meets weekly
- External Stake Holders: PAC

Bruce: Can Canada Health Infoway assist in anyway? (act as an advocacy)

Donna: We do have 2 representatives...as we move closer to completion

Sabrina: Advocacy on behalf of KOTM – right approach, plan -> lead to possible funding

Valerie: (suggestion) provide feeds of info/INAC Connectivity (in respect of)

Sabrina: Put together a one pager (briefing note)

3. Communications

- Link on website - NAN EXP PROJECT

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- Meeting site for PAC
- all documents will be on there
- proposed dates (timeline)
- We will forward link to all (when its complete)|

4. **James Bay Telemedicine Completion Project - John Rowlandson**

- Winnebago: James Bay Telemedicine Completion Project, Moosenee Area
 -
 - Created a wider network
 - Clinical staff trained up
 - Service to Peawanuck (Winnebago, KOTM) – now running
 - 5 Nations Energy now up in Attawapiskat, there is a fiber optic line on poles
 - Question: When will that be up?
- Dec/Jan implementation, James Bay/Winnebago committee: develop and coordinate –
Start: January 09' Finished November 09'

5. **Stakeholders Needs and Requirements – Roundtable**

Stewart: More detailed information about the roles and responsibilities OTN/KOTM ... requirements?

Shannon: Sustainability continues to be an issue

Bruce: OTN is going through a transition phase. Trying to get out of 51 sites. SSHA CONNECTIONS

Sabrina - Follow up on that with Stewart Stein

Question: (Ernie) Working on eHealth?

Donna: More engagement tool, provincial and national level, continue to share with stakeholders

6. **Clarify issues and next steps**

7. **Next Meeting**

- October 27th, 2008 at 9:30am