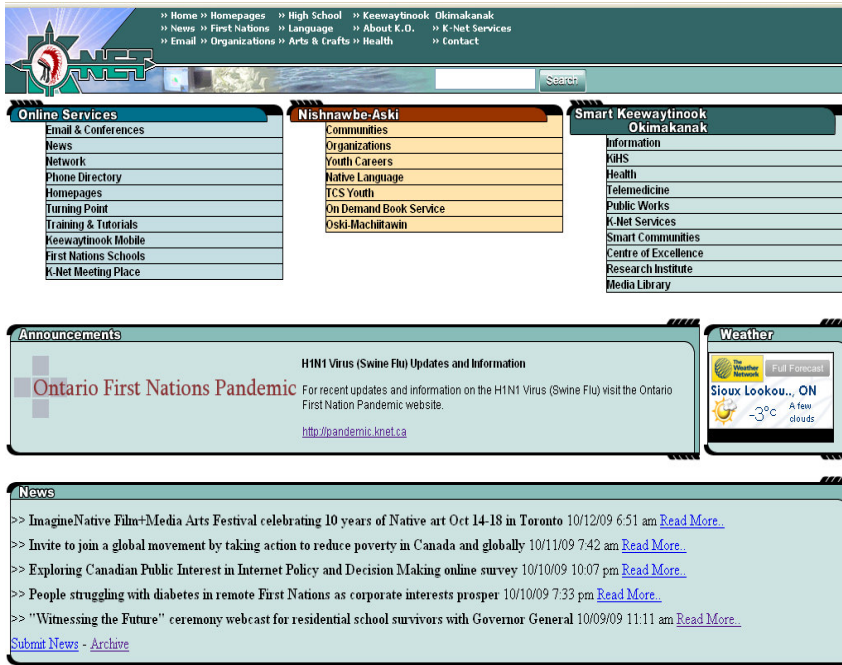
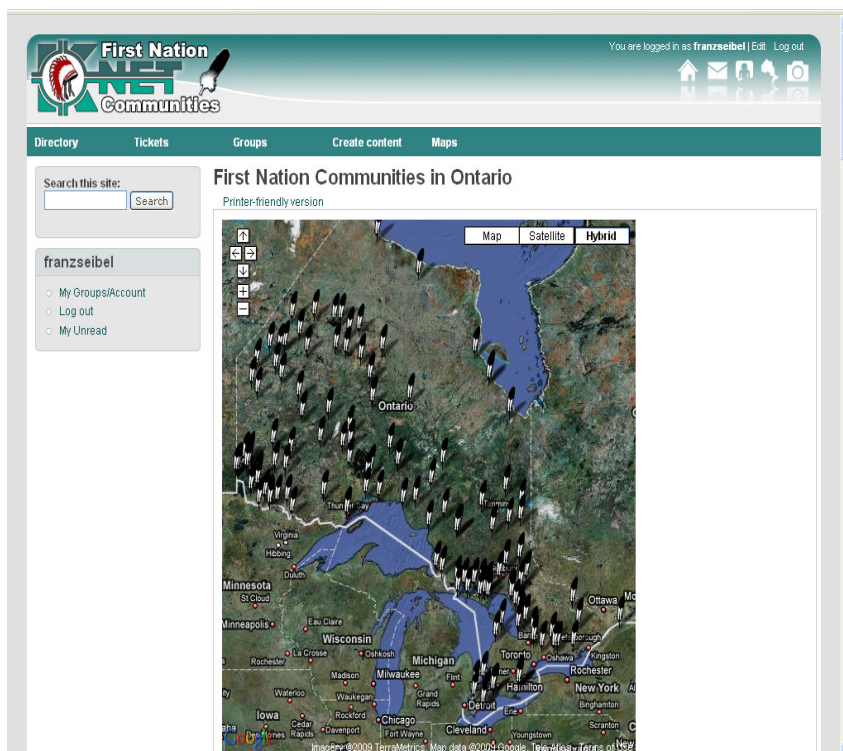


## 1.



K-net.ca homepage – click on “-communities”

## 2.



In- communities- search for –“Poplar Hill”-.

Once you find your community –login-with your k-net email username & password.

3.

The screenshot shows the 'First Nation Communities' website. The user is logged in as 'franzseibel'. The main navigation bar includes 'Directory', 'Tickets', 'Groups', 'Create content', and 'Maps'. The left sidebar contains a search bar and a list of actions for 'Poplar Hill First Nation', such as 'Create Community (First Nation)', 'Create Contact Person', 'Create Health Centre', 'Create Library', 'Create Organization', 'Create Page', 'Create Place Name', 'Create Student', 'Create Student EA Application', 'Create Student EA Returning Application', 'Create Student Incident', 'Create Student Medical Form', 'Create Video Conference Unit', 'Invite friend', '7 members (2)', 'Manager: admin', and 'Request membership'. The main content area displays the 'Poplar Hill' profile, including a 'View' tab, a date 'Thu, 01/29/2009 - 17:22 | by admin', a map of the location, and contact information: Address: P.O. Box 1, Postal Code: P0V 3E0, Province: Ontario, Country: Canada, Phone: 807-772-8838, Fax: 807-772-8876, and Website: http://poplarhill.firstnation.ca/?q=node/33. The bottom section shows 'First Nation Profile' with 'Alternate Names: Poplar Hill First Nation' and 'Chief: ...'.

Choose –“children”- from the options on top.

4.

The screenshot shows the 'Map of Poplar Hill' interface. At the top, there is a table with two columns: 'Place name' and 'edit'. The table contains two entries: 'Bear Creek River' and 'Poplar Hill Cellular Telco'. Below the table is a satellite map of the Poplar Hill area. The map has a toolbar with 'Map', 'Satellite', and 'Hybrid' options. At the bottom of the map, there is a list of groups and a printer-friendly version link. The list includes: 'Groups: Poplar Hill First Nation', 'Printer-friendly version', 'create new child Business | Cell Site | Contact Person | Directory Group | Equipment | FNS MOA | Health Centre | Library | Community Network HeadEnd | Organization | Place Name | School | School Profile | Ticket | Video Conference Unit'.

At the bottom select – “Place Name”

If these steps don't work for you / the menu options don't show up on the screen check to make sure you are a registered user. We will have to get you registered through Jesse Fiddler at K-net.